

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, February 22, 2011 – 6:30 PM  
High School Library

Open Session	The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
Roll Call	<p>The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, M. Stauffenberg, and J. Toepper – seven (7). Absent – none (0).</p> <p>Also present: Supt. Russert, K. Meyer, D. Conrad, R. Schnitzler, S. Clark, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, J. DePoister and Clerk Fortin - (12)</p> <p>Visitors: G. Casey, B. Levaggi, P. Bartlett, T. Deland, S. Wachtor, R. Doig, S. Smith, B. McInerney of Mesirow Financial, R. and R. DeNault, L. Dill (Russell Publications) – approximately 10 visitors.</p>
Pledge of Allegiance	<p>President Stauffenberg led everyone in the Pledge of Allegiance.</p> <p>Member Toepper left the meeting at 6:31 p.m.</p>
Additional Items	There were none.
Public Comments	<p>Rich DeNault was recognized by the Supt. and the Board of Education for his nearing retirement and dedication and service to the District since February of 1999.</p> <p>Roger Schnitzler introduced the “Drive a Ford” program coming April 16<sup>th</sup>. If you would like to experience driving a Ford vehicle, come to the Manteno Elementary School parking lot and for every person who test drives a Ford, there will be a cash donation made toward the PTO.</p> <p>Representatives from Mesirow Financial spoke to the Board regarding the following:</p> <ol style="list-style-type: none"><li>1. The District can borrow \$2.5 million with a \$310,000 restructuring without any initial tax rate impact.</li><li>2. he District can issue \$2.5 million in new money bonds and relieve operating tax rate pressure through a more significant refunding of the 1998 bonds.</li></ol> <p>Roger Schnitzler and Dave Conrad returned survey results to the Board regarding student summer school opportunities for the Middle and Elementary Schools. There was an approximate 25 percent survey response. The next stage will be organizing a parent meeting before spring break.</p>
Reports of Committees	<p><b><u>Building Committee</u></b> – Chairman Preston reported the Primary School was the main topic of conversation. More discussion will take place. Tyson Engineering finalized flood plan revisions. Discussion was held regarding summer helpers using the same criteria as in the past.</p>

**Finance Committee** – Chairman Mallaney reported the committee met this evening at 5:00 p.m. and reviewed the finance packet, the state revenue update and approved the proposed 2011-2012 bus lease and reviewed the electric and gas renewals.

**Curriculum Committee** – Josh Ruland reported the Manteno Public Library is celebrating National Library Week. Ways were discussed to incorporate instructional technology looking at the AUP (Acceptable Use Policy) as the first step. There was an overview of Atlas Curriculum Mapping. A recommendation for the software will be brought to the Board later this evening. There was an overview of the Summer School structure and a survey that will be sent out to get a feel for the level of interest. The Committee discussed phasing out of the High School “Top 10” recognition in order to encourage students to take college prep classes without worrying about the effects on their GPA.

**KARVES** – Member Preston reported on the preliminary enrollment numbers. To date, 905 students have submitted their intent to enroll for the 2012 school year. The KACC’s 40<sup>th</sup> birthday will be next year. A committee is being organized to plan the celebration.

**Technology Committee** – Tom Steele reported the committee met on February 8<sup>th</sup> and the Technology Plan was completed and submitted for peer review. The E-rate application has been submitted for our data, voice and web services. The Kurzweil software (Jenny Fogel) was discussed as a great tool to help with reading, word pronunciations, definitions, etc, as well as a visual organizer with Microsoft. It was decided to continue to allow YouTube access for the staff. The High School Student Council voted on the new domain name for student access. The winning entry was **panthernation.net** submitted by Brent Zhorne and Randy Fortin. Updates were also discussed from the Board retreat.

Consent  
Agenda

Moved by Dodge, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- a. Regular Board meeting minutes of January 25, 2011
- b. Executive Session minutes of January 25, 2011
- c. Board Retreat minutes of February 5, 2011

B. Financial Reports

- a. Summary of Cash/Investment/Fund Balances
- b. M-T-D/Y-T-D Revenue/Expenditure Reports
- c. Food Service Report
- d. Payroll Extras and Imprest Fund
- e. Payroll and Accounts Payable
- f. Investment Account Reports
- g. Activity Reports
- h. Additional Accounts Payable (per handout – there were none)

C. Resignations

- a. Jenny O’Reilly, girls varsity basketball coach effective 2/9/11
- b. Bob Smith, route bus driver effective 2/14/11

D. FMLA Requests

- a. Amanda Layne, school social worker effective approximately 5/8/11 thru 6/10/11 and the first seven days of the 200 day contract for the 2011-2012 school year (returning 8/19/11)
- b. Casey Meier, High School art teacher beginning of the 2011-2012 school year until 11/7/11.
- c. Jamie Wiley, 5<sup>th</sup> grade teacher effective 4/11/11 thru the end of the 2010-2011 school year and returning at the end of the first quarter of the 2011-2012 school year.
- d. Cindy Fitzpatrick, Title I/Reading effective 2/22/211 for approximately nine weeks.

E. FMLA- Military Leave

- a. Josh Carlile, military leave for approximately ten months beginning June, 2011.

F. Employments

- a. Joseph Snyder, High School play director for the 2010-2011 school year
- b. Nikki McClain, FMLA substitute (HS) from approximately 4/21/11 thru the end of the 2010-2011 school year
- c. Jennifer Morgan, FMLA substitute (PS) from 2/22/11 for approximately nine weeks
- d. Matt Beckner, co-assistant baseball coach for the 2010-2011 season (1/4 of the stipend)
- e. Tyler Bynum, co-assistant baseball coach for the 2010-2011 season (1/4 of the stipend)
- f. Archie Hill, full-route bus driver effective 2/14/11
- g. \*Authorization for the Superintendent to hire substitute bus drivers.
- h. \*Authorization for the Superintendent to hire a Middle School paraprofessional (replacement)

\*Pending and effective after successful completion of all paperwork.

G. Decrease in Work Days

- a. Sandy Brust, from 156 days in the 2010-2011 school year to 80 days in the 2011-2012 school year.

Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report

Supt. Russert reported on the following:

- The Jump Rope for Heart was held February 16<sup>th</sup> at the Primary School.
- Manteno Magic swept the small school division at Danville competition.
- 2011 Financial Profile shows a “recognition” designation for our District.

Old Business

Approve 2011-2012 Calendar

Moved by Hofmeister, seconded by Preston to approve the 2011-2012 school calendar as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

New Business

Manteno CUSD No. 5 Board of Education Meeting – February 22, 2011

- Amend 2010-2011 Calendar Moved by Dodge, seconded by Nelson to approve the 2010-2011 school calendar as amended. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve 2011-2012 Hazardous Route Res. Moved by Nelson, seconded by Preston to approve the resolution that hazardous routes previously determined, still remain for the 2011-2012 school year. Ayes: Nelson, Preston, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve 2011-2012 Bus Lease Moved by Mallaney, seconded by Nelson to approve the 2011-2012 bus lease with Midwest Transit for \$222,016.00 as presented. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve 2011-2012 School Fees Moved by Dodge, seconded by Hofmeister, to approve the 2011-2012 school fees as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Bond Resolution The bond resolution item was tabled.
- Approve HS Final Air Handler Pymt. & C.O. Moved by Preston, seconded by Nelson to approve the project close out and final High School air handler payment to Mechanical Concepts of Illinois, Inc. in the amount of \$24,673.27. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Elimination Of Top Ten Recognition Moved by Mallaney, seconded by Dodge to approve the elimination of the “Top Ten” recognition at graduation beginning with the 2014-2015 school year. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve Software Lic. Agmt. Moved by Dodge, seconded by Nelson, to approve the three year contract with ATLAS Curriculum Management Software as presented. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, and Stauffenberg - six (6). Nays – none (0). Motion carried.
- Approve DCEO Electric Eff. Grants Moved by Nelson, seconded by Hofmeister to approve the DCEO Electric Efficiency Grants as presented. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Cellular Service Contract Renewal Moved by Mallaney, seconded by Hofmeister, to approve the Nextel cellular contract renewal for the 2011-2012 school year. (Noted by Member Nelson that another vendor’s network was pilot tested unsuccessfully.) Ayes: Mallaney, Hofmeister, Dodge, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Award POTS Service to AT&T Moved by Nelson, seconded by Mallaney to award the District POTS service to AT&T per the attached agreements. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve 403 (b) Plan Solutions Amend. Agmt. Moved by Nelson, seconded by Mallaney to approve the 403(b) Plan Solutions Amendatory Agreement as presented. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Anticipated Items 1. Certified and non-certified staff employment  
2. Summer help employment

Adjourn to Executive Session Moved by Dodge, seconded by Preston to adjourn for Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; owned property; investment contracts; security procedures which may include personnel; and student disciplinary cases. Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open session ended at 7:16 p.m.

Member Toepper returned and entered Executive Session at 7:24 p.m.

Return to Open Session Moved by Hofmeister, second by Dodge to return to Open Session at 9:08 p.m. Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Uphold Discipline Of Student "A" Moved by Nelson, seconded by Dodge to uphold the administrator's discipline in the handling of all information of Student "A". Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Notice to Remedy Employee "A" Moved by Dodge, seconded by Toepper to approve the Notice to Remedy of Employee "A". Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Meeting Adjourned Moved by Nelson, seconded by Toepper to adjourn the meeting. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 9:10 p.m.

*Mark Stauffenberg*

*Patrick Mallaney*

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Mark Stauffenberg  
Board President

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Patrick Mallaney  
Board Secretary

\*Signatures on file at the District Office

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MKS/PM/DF